ADMINISTRATIVE PROCEDURE

A campus safety plan shall be developed and provided to students and staff as a brochure entitled "Safety and Security Report", and published on the college Web site. Postcards informing students and staff of the electronic and physical locations of the Safety and Security Report shall be sent to all students and staff annually.

The College Police Department prepares annually updates, and presents to the Board of Trustees a written report containing statistical information on all occurrences reported to campus security of the following:

- Reports made to College Police of crimes committed on campus that involve Α. violence, hate violence, theft, or destruction of property.
- Β. Arrests for crimes that are committed on campus that involve violence, hate violence, theft, or destruction of property.
- C. Incidences of illegal drug possession or intoxication on campus.
- D. Incidences of alcohol intoxication on campus.
- Ε. All occurrences of acts of hate violence reported to campus authorities.
- F. Written records of acts of hate violence shall include at least a description of the act of hate violence, the victim characteristics, and offender characteristics, if known.
- G. All sexual assaults and sex-related crimes.

Note: Education Code §67380 defines "hate violence" as "any act of intimidation or physical harassment, physical force or physical violence, or the threat of physical force or physical violence, that is directed against any person or group of persons or the property of any person or group of persons because of the ethnicity, race, national origin, sex, sexual orientation, disability, or political or religious beliefs of that person or group." Education Code §67380 requires reporting of both occurrences reported to College Police or safety authorities of and arrests for crimes that involve hate violence (§67380(a)(1)(A)) and of noncriminal acts of hate violence (Education Code §67380 (a)(1)(B)).

For purposes of reporting under the Clery Act, "hate crimes" include domestic violence, dating violence, and stalking.

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Effective Date:	12/8/09, 2/19/16, 12/16/21	
Reference Update:	11/14	
References:	Education Code §§212, 67380, 87014	
	Penal Code §245	
	20 U.S. Code §§1092(f), 1232g	
	34 Code of Federal Regulations §§668.46, 99.31(a)(13), (14)	
	Campus Security Act of 1990	
CCLC Update:	#11, 8/06; #20, 3/12; #22, 6/13; #25, 11/14	
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